Holly Hadfield

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Stage Management – Theatre Operations – Administrative Skills

I have extensive experience supporting creative theatrical teams and working in fast-paced environments. I am highly organised and detail-orientated, with a strong background in Stage Management. Excellent skills in communication, high-pressure environments, and team collaboration, and I am very familiar with Microsoft Teams, Zoom, Excel, and other administrative tasks.

WORK HISTORY

UPCOMING – Lovedale, Stage Manager (Jan-April 2027)

World's On Fire, Assistant Stage Manager (Sept/Oct 2026)

- Supported the Creative Team and performers during the rehearsal process, prepared the stage ahead of performances, during intervals, and ahead of the next day. Assisted the cast with potential cue systems offstage, and upheld safety rules and the fostering of a safe working environment. Worked alongside the Stage Manager for the smooth running of production.

JOLT! Stage Manager (Aug-Sept 2026)

- Managed the rehearsal rooms schedule and daily call sheet, oversaw all e-correspondence with the other creative depts, tracked the blocking and script changes live in the room, organised open rehearsals for other creatives to come view. Developed the Bible (Prompt book) and called the show as acting DSM. Oversaw logistics such as risk assessments, method statements, and rehearsal/show reports.

Tees Valley New Creatives Network Builder, Freelance (August 2026 – Present)

- Assisted with the general administration needs of the team, handled the onboarding of new members into the data system and setting up initial e-correspondence, created small marketing assets for up-coming events.

Our Stomping Grounds Festival, Co-Production Manager (July 2026)

- Worked alongside the lead production manager to facilitate production needs for Little Cog and Full Circle. Managed the technical requirements for The Market Inspector while in rehearsals and worked with an understanding and consideration of the access needs of the company. Logged the prop list and assisted making additional props as and when the performance needed.

Scott Turnbull Presents…Surreally Good Tour, Stage Manager (May – July 2026)

- Oversee the coordination of tour logistics including risk assessments, method statements, tech and venue riders, and the production schedule. Responsible for book cover, end-of-show reports, liaising with venues, and tracking the technical needs of the tour. Organised

Stockton Globe Theatre, Casual Technician (October 2025 – Present)

- Assist the in-house team load touring companies in and out of the venue. Covering jobs like unloading tour trucks, assembling gear, building decking, and organising set. I am also responsible for technical set-ups, chair calls, and venue maintenance.

ARC Stockton Arts Centre, Technician (September 2025 – November 2026)

- Responsible for receiving touring crews, solo artists, and dance companies and helping facilitate their technical needs while in the building. Primarily assist the senior technician daily operations like liaising with clients and artists, varied event and club set ups, and building lock-ups.

Implosion dir. Shaun Wilson, Newcastle Fringe Festival, Stage Manager (July 2025)

- Worked alongside director to consolidate vision, facilitated rehearsals, developed prompt book for technical crew, liaised with venue technician, and organised get-in/get-out. Managed the necessary transportation for the festival for all cast and crew and kept the schedule for the day.

The Crucible dir. David Edwards, ARC Stockton Arts Centre, Stage Manager /Book Cover (May 2025)

- Supported the running of the production and entire creative team, marked up the stage for set pieces, oversaw prompt book and called the show. Developed the prop, set and costume list for the actors.

The Queens Head, Bar Maid and Waitress (April 2022 – August 2025)

- Worked front of house and supported supervisors with daily operations. Responsible for opening and closing regimes, kitchen and desert service, handling money, administering bookings and assisting customers.

EDUCATION

BA (Hons) Film, TV, and Theatre Production, The Northern School of Art (2022 – 2025)

- First Class Honours with a Dissertation Award
  A multifaceted and collaborative degree with a specialism in stage management and producing, which provided me with a versatile and comprehensive skill set, covering the organisation of cast and crew, the scheduling and coordination of events and rehearsals, and the management of other technical elements.

A-levels, Wymondham High Academy Sixth Form (2020 – 2022)

- Theatre and Drama Studies (A), Film Studies (A), History (C), EPQ (A*)

ADDITIONAL QUALIFICATIONS

- UK Driving Licence
- Recent Enhanced DBS check through ARC Stockton Arts Centre